

"Proposal Writing in a nutshell" (GW0):

Duration: 1 x 90 Minutes, No of participants: 6-25

Prices: 100,00€ per participant including VAT*

"Introduction to Proposal Writing " (GW1):

Duration: 1 x 4h, Number of participants: 6-20

Prices: 300,00 € per participant (including VAT) *

"Introduction to Proposal Writing -intensive" – intensive (GW2)

Duration: 3 x 4 hours including 1-hour break, Number of participants: 6

Prices: 350,00 € per participant (including VAT) *

*Please notice that for participants with residence out of Germany VAT will become exempted.

GW0	No of participants	Date
GW1	No of participants	Date
GW2	No of participants	Date

To confirm the order, we ask for your signature at the bottom of this page. You will receive a confirmation of your registration as soon as we have received your registration form. All courses must be paid for in advance. You will receive the login data for the webinar as soon as we have received the payment. With your signature you accept our T&C.

Please send us a copy by postal mail or a scan of this page via E-Mail to:

info@sb-sciencemanagement.com

First and last name of signatory

Place, Date

Signature

Billing Address

VAT Number _____

General terms and condition (AGB)

The following general terms and conditions (AGB apply between the customer and SB Science Management UG (haftungsbeschränkt, represented by the management Dr. S. Hollmann and Dr. B. Regierer, address: Muthesiusstraße 11, 12163 Berlin, phone: 030/63228660, E-Mail-address: info@sb-science-management.com, commercial register: Charlottenburg HRB-No. 170966 B, VAT ID: DE295533956, if a contract is concluded.

Object of the contract. These general terms and conditions regulate the sale of services in the field of further education (training and schooling) and for customers asking consultancy in grant application within the Federal Republic of Germany or Europe and its associated countries. For the details of the respective offer, reference is made to the product description on the offer page.

Conclusion of contract In electronic business transactions, the contract is concluded exclusively via orders. The offers shown represent a non-binding invitation to submit an offer through the customer order, which the provider can then accept. The order process for concluding the contract comprises the following steps:

1. Selection of the offer in the desired specification (number of courses and their participants, other services of consultancy); 2. Enter the billing and delivery address; 3. Review and processing of the order and all entries; 4. Sign the offer and send offer to info@sb-science-management.com; 5. Confirmation email that the order has been received. The contract is concluded when the order confirmation is sent.

Prices, shipping costs, return shipping costs. All prices are final prices and include VAT. In addition to the final prices, there are no other costs that are not displayed before the order is sent.

Terms of payment. The customer only has the following options for payment: Invoice.

The customer is obliged to pay or transfer the amount shown to the account specified on the invoice within 14 days of receipt of the invoice. Payment is due without deduction from the invoice date. After the payment period has expired, which is therefore determined by calendar, the customer is in default even without a reminder. A right of retention of the customer, which is not based on the same contractual relationship, is excluded. Offsetting against claims of the customer is excluded unless these are undisputed or legally established.

Drafting contracts. The customer can correct errors in the input during the ordering process.

Right of withdrawal and customer service Right of cancellation. You have the right to cancel this contract within 14 days without giving any reason. The cancellation period is 14 days from the day of booking, but at least 14 days before the start of the course or other services ordered. In order to exercise the right of withdrawal, you must inform us (SB Science Management UH (haftungsbeschränkt), Management, Muthesiusstr. 11, 12163 Berlin, 030/ 63228660, info@sb-science-management.com) of your decision to cancel this contract by means of a clear statement (for example a letter sent by post, fax or email). To meet the cancellation deadline, it is sufficient for you to send your communication regarding your exercise of the right of cancellation before the cancellation period expires.

Consequences of cancellation. If you cancel this contract, we have to repay all payments we have received from you immediately and at the latest within 14 days from the day on which we received notification of your cancellation of this contract. For this repayment, we use the same means of payment that you used in the original transaction, unless expressly agreed otherwise with you; under no circumstances will you be charged any fees for this repayment. You will bear any direct costs of returning the participation fee.

End of revocation- Disclaimer of liability. Claims for damages by the customer are excluded, unless otherwise stated for the following reasons. This also applies to the agent's representative and vicarious agent if the customer raises claim for damages against these. Claims for damages by the customer due to injury to life, limb, health or essential contractual obligations are exempted, which must be fulfilled in order to achieve the contractual objective. This also does not apply to claims for damages after grossly negligent or willful breach of duty by the provider or his legal representative or vicarious agent.

Assignment and pledge ban. Claims or rights of the customer against the provider may not be assigned or pledged without the provider's consent unless the customer has demonstrated a legitimate interest in the assignment or pledging.

Language, jurisdiction and applicable law. The contract is written in German or English. The further implementation of the contractual relationship takes place in German/English. Only the law of the Federal Republic of Germany applies. For consumers, this only applies to the extent that this does not restrict the statutory provisions of the state in which the customer is domiciled or habitually resident. The place of jurisdiction for disputes with customers who are not consumers, legal entities under public law or special funds under public law is the location of the provider.

Privacy. In connection with the initiation, conclusion, processing, and reversal of a purchase contract based on these terms and conditions, the provider collects, stores and processes data. This happens within the framework of the legal regulations of the GDPR. The provider does not pass on the customer's personal data to third parties, unless he is legally obliged to do so, or the customer has expressly given his prior consent.

If a third party is used for services in connection with the handling of processing processes, the provisions of the Federal Data Protection Act are observed. The data communicated by the customer through the order will only be processed for contacting within the framework of the contract execution and only for the purpose for which the customer has provided the data. The data will only be passed on to the shipping company that takes over the delivery of the goods as required. The payment details are passed on to the credit institution commissioned with the payment. Insofar as the provider meets retention periods of commercial or tax law nature, the storage of some data can take up to 10 years. When visiting the provider's Internet shop, anonymized data that does not allow and does not intend to draw any conclusions about personal data, in particular IP address, date, time, browser type, operating system and pages visited, is logged. At the customer's request, the personal data will be deleted, corrected or blocked in accordance with the statutory provisions. Free information about all customer personal data is possible. For questions and re-requests for deletion, correction or blocking of personal data as well as collection, processing and use, the customer can contact the following address: SB Science Management UG (haftungsbeschränkt), Muthesiusstr. 11, 12163 Berlin, 030/63228660, inf@sb-science-management.com.

Severability clause. The ineffectiveness of a provision of these terms and conditions has no effect on the effectiveness of the other provisions. The terms and conditions were created using the generator of the Deutsche Anwaltshotline AG.

<http://www.deutsche-anwaltshotline.de/recht-auf-ihrer-website/agb-generator>

Declaration on data protection:

All supplied data within this inquiry will be treated with respect to the general rules of data protection. The data will only be used for internal purposes and will at no time be accessible for any third-party.